

OKLAHOMA VIRTUAL CHARTER ACADEMY Regular Board Meeting
April 19, 2018 6:30 pm
Location: Oklahoma Virtual Charter Academy Board Meeting Room
1160 S Douglas Blvd
Midwest City, OK 73130

Meeting called to order at 6:31 pm.

I. Roll Call

Present: Board Members: Terry Hopper, Kristi Gifford, Dr. Vickie Hinkle

Others: Sheryl Tatum, David Harp, Steve Huff, Courtney Love, Bill Hickman

II. Call to the public

None

III. Consideration and possible approval of minutes of February 15, 2018 OVCA regular board meeting

IV. Action: Kristi Gifford made a motion to approve the minutes as presented. Terry Hopper seconded the motion. The motion passed unanimously.

V. Updates

a. Board President Update

Discussion: Terry Hopper brought up the fact that Dr. Vickie Hinkle's term will be ending soon and she does not plan to stay on for a second term. Sheryl Tatum talked to the board about a consulting company that would help the board seek new members. The board was open to the idea of contacting the consultant for more details and specifics about their services. Sheryl Tatum will follow up with the consulting company for more information.

b. Treasurer's Report

Discussion: David Harp gave the treasurer's update.

c. Head of School Update

Discussion: Sheryl Tatum talked about state testing. Currently, OVCA staff and students are busy with testing. OVCA is making good progress towards the 95% participation goal in every subgroup. The Strategic Planning Committee surveyed parents about changes for next year. 90% of parents want one point of contact for their entire family. The majority of parents want daily Class Connect that operates like a brick and mortar classroom where the assignment is done in class. All subjects were requested, but math (72%) and ELA (43%) were requested the most.

i. Activity Fund Report

Discussion: The only activity was a deposit for Prom tickets.

ii. Mid-year withdrawal data

Discussion: OVCA enrolled 262 students during mid-year enrollment. There were 13 students that could not enroll due to capacity limits. Overall the new enrollees are

performing as well as other students. May consider backfilling K8 more frequently since semester starts/credits is not an issue.

d. **Principal Update:** Progress toward School Improvement Goals, Chris Pitts HS Principal

Discussion: Chris Pitts shared about the HS Improvement Goals and progress towards goals during the 17-18 school year. The first goal is for 11th grade students' average ACT score to meet or exceed the state average score of 18 during the SY 1718 state testing cycle. To work toward that goal, all 11th grade student have participated in a mandatory ACT Prep elective course this year. The second goal is for students in the 11th grade to score at or above state average on the science state assessment. During the 16-17 school- year OVCA's science assessment, 30% of all student scored proficient or above, which was above the state average of 18%. Since students are currently taking the assessment for the 17-18 school year, it is too early to know if this goal has been met for the current year. The third goal is to increase the graduation rate by 9%, which makes the graduation rate goal 90%. Currently, 88% of OVCA seniors are on track to graduate. The fourth goal is to increase the number of eleventh and twelfth graders enrolling in a career technology or concurrent program through a college or university by 2%. This goal was not met for the 17-18 SY. OVCA will continue to focus on this goal for the 18-19 SY.

e. **FY 19 Budget Presentation (Central Region Finance Manager)**

Discussion: The K12 Finance Manager, Yung Chi, joined the meeting virtually to share the initial budget proposal for FY 2019. The student enrollment is projected to increase by 261 students, which will result in a 12% increase in revenue. There is an estimated increase in teacher salaries, student and family services, and net admin and governance expenditures, and net technology expenses. These increases are due to the anticipated increase in enrollment and in salaries. The current proposed budget does not include anticipated funding increases and teacher raises of \$5,000 to \$7,000 based on legislative agreements.

VI. **Business**

a. **Consent Docket**

- i. **Consideration and possible approval of FY 2018 purchase orders #248-262**
- ii. **Consideration and possible approval of change order to purchase order 2018-11-209**
- iii. **Consideration and possible approval of change order to purchase order 2018-11-224**
- iv. **Consideration and possible approval of change order to purchase order 2018-11-245**
- v. **Consideration and possible approval of payment of FY 18 K12 invoices**
- vi. **Consideration and possible approval of FY 19 Temporary Appropriations**
- vii. **Consideration and possible approval of FY 19 Municipal Accounting Systems Contract**

Action: Vickie Hinkle moved to approve the Consent Docket as presented. Kristi Gifford seconded the motion. The motion passed unanimously.

b. **Consideration and possible approval of FEV contract for online tutoring**

Action: Kristi Gifford moved to approve the FEB contract as presented. Dr. Vickie Hinkle seconded the motion. The motion passed unanimously.

c. Consideration and possible approval of 5-year board goals for Statewide Virtual Charter School Board Performance Framework

Discussion: Sheryl Tatum originally thought that the board was supposed to develop an annual goal, but the Statewide Virtual Charter School Board would like the goals to be set as five-year goals. The first goal that the OVCA board is presenting today is to increase the rigor and student achievement as measured through teacher observations. The second goal is to develop five tracks for professional development growth. The third goal is related to preparing students for life beyond high school. This goal is focused on 11th and 12th graders. The goal is that 35% of all students will participate in college/career prep. There was extensive discussion about what number is appropriate for this goal. The board would like to investigate the possibility of providing scholarships for students who would face financial barriers with the fees and expenses associated with concurrent enrollment. Kristi Gifford suggested earmarking some of the money that is being saved by not having to pay the oversight fee to the SVCSB.

Action: Vickie Hinkle made a motion to approve all three charter goals with an amendment to the third goal from 35% to 33%. Terry Hopper seconded the motion. The motion passed unanimously.

d. Consideration and possible approval of amendment to the contract with the Statewide Virtual Charter School Board for Charter School Sponsorship for the 2018-2023 term

Discussion: The contract was amended to remove the words “or contractor” from the request for budget information.

Action: Kristi Gifford made a motion to approve the contract as presented. Vickie Hinkle seconded the motion. The motion passed unanimously.

e. Consideration and possible approval of revision to OVCA Board Policy 3010: Attendance

Action: Kristi Gifford made a motion to approve the Attendance Policy as presented. Vickie Hinkle seconded the motion. The motion passed unanimously.

f. Consideration and possible approval of revision to OVCA Board Policy 3100: Truancy

Action: Kristi Gifford made a motion to approve the Truancy Policy as presented. Terry Hopper seconded the motion. The motion passed unanimously.

g. Consideration and possible approval of OVCA Board Policy 3200: Admissions

Action: Vickie Hinkle made a motion to approve the Admissions Policy as presented. Terry Hopper seconded the motion. The motion passed unanimously.

h. Executive Session:

viii. Discussion and possible action to convene into executive session for the purpose of engaging in confidential communications with legal counsel pursuant to 25 O.S. §307.B.4 concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

ix. Board acknowledges return to open session; and

x. Executive session minutes compliance statement.

The board went into executive session. Present were Sheryl Tatum and the board members. There we no action taken and no motion made.

VII. New business

None

Adjournment

Kristin Gifford made a motion to adjourn the meeting at 8:48 pm. Vickie Hinkle seconded the motion. The motion passed unanimously.