



# POLICY GUIDE

---

## Oklahoma Virtual Charter Academy

### **SECTION I: BOARD OF EDUCATION**

- 1000. Conflict of Interest
- 1010. OVCA Board of Directors: Governance Policy
- 1020. OVCA Board of Directors: Roles and Responsibilities
- 1030. OVCA Board of Directors: General Duties Policy

### **SECTION II: INSTRUCTION**

- 2000. Credit by Examination
- 2010. Grade Placement for Students Entering from Homeschool
- 2020. Honor Graduates/Valedictorians and Salutatorians
- 2030. Requirements for Graduation Policy
- 2040. Grade Level Promotion and Retention
- 2050. Grading Policy
- 2060. Title IX Grievance Policy and Procedures

### **SECTION III: STUDENT POLICIES**

- 3000. Application/Enrollment/Lottery Policy
- 3010. Attendance Policy
- 3020. Bullying Policy
- 3030. Loaner Computer and Internet Subsidy Policy
- 3040. Parent/Student and School Agreement
- 3050. Residency
- 3060. Self-Administration of Prescribed Medication
- 3070. Student Conduct and Discipline
- 3080. Student Data Access and Use Policy
- 3090. Student Field Trip and Activity Policy
- 3100. Truancy Policy
- 3110. Withdrawal Policy
- 3120. Complaint Process
- 3130. Anti-Discrimination Policy
- 3140. Family Engagement Rights and Privacy Act (FERPA)

- 3150. Objectionable Materials Policy
- 3160. Student Fees Policy
- 3170. Dual Enrollment Policy
- 3180. Admissions Policy
- 3200. Social Sessions Sharing Contact Information

**SECTION IV: EMPLOYEE POLICIES**

- 4000. Background Check Policy
- 4010. Policies and Procedures Governing Employment
- 4020. Whistleblower Policy

**SECTION V: BUSINESS AND TECHNOLOGY POLICIES**

- 5000. Internal Controls
- 5010. Fixed Assets
- 5020. Information Technology
- 5030. Investment of District Funds Policy
- 5040. Activity Fund Policy
- 5050. Procurement and Purchases
- 5060. Records Retention
- 5070. Travel Policy
- 5080. Treasury Policy and Procedures
- 5090. Sam's Club Credit Account Policy